



Policy Statement
TRAINING

Before presenting on air, a potential broadcaster on RTRFM must complete a training course or orientation program to ensure adequate technical and operational knowledge. The updated Operations Manual and Constitution should be read thoroughly and understood before the member goes to air. Further training in basic radio skills can be conducted by the station, and some members may be required to undergo further training.

To become a member, applicants must pay for membership and a security key and be approved by the Board of Directors.

Potential on-air presenters must:

1. complete the six-week RTRFM training course
 - a. attend at least four out of the six weeks
 - b. pay the course fee upfront
 - c. submit and pass the desk test

OR

2. complete broadcasting unit/s at a tertiary institution (not 101 or equivalent)
 - a. complete the RTRFM orientation program
 - b. pay the course fee upfront
 - c. pass the desk test

OR

3. already have previous broadcasting experience
 - a. complete the RTRFM orientation program
 - b. pay the course fee upfront
 - c. pass the desk test

Training Course

The training course is a comprehensive, six-week introduction to broadcasting. This may be offered to those with no previous radio experience.

Orientation Program

The orientation program is a single-session introduction to the operation of RTRFM and its studio procedures. This is offered to potential members of the station who have studied broadcasting at a tertiary level or have previous radio experience.

Podcasts/pre-records (not live to air)

Potential members who choose to create podcasts or undertake pre-records only must complete at least the orientation program before preparing material for air. This is to ensure all members understand the legal, ethical and editorial challenges of broadcasting, including requirements under the Community Radio Codes of Practice. To present live to air, these members must undergo further training.